



## The National Society of High School Scholars

Dear Prospective Member,

Congratulations on your selection to the National Society of High School Scholars. It's a great honor to be recognized for your academic excellence and hard work.

At NSHSS we believe that financial resources should not prevent any qualified student from becoming a member. We offer full and partial membership fee waivers to candidates who demonstrate significant financial hardship. Please carefully consider your need for a fee waiver so we can continue to make this option available to prospective members who truly need it.

### To get started:

1. Print these forms
2. Review them carefully
3. **Follow the instructions from the checklist**
4. Submit the correct documentation

If you have any questions about the instructions, please e-mail [feewaivers@nshss.org](mailto:feewaivers@nshss.org). Please include FEE WAIVER in the subject line of your email. Our Member Services team will respond to your email as quickly as possible. You can also visit [nshss.org](http://nshss.org) for more information.

Again, Congratulations! We look forward to welcoming you as an NSHSS member.

Sincerely,

Carla G. Daniel  
Director, Member Services

## Full Fee Waiver Checklist

*You do not need to return this checklist to the Society. This is for your use only to ensure the required information is submitted properly. All items must be checked and submitted to be considered for the waiver.*

- Postmark by original deadline on confirmation card
- Completed confirmation card
- Completed **Full Fee Waiver Request Form**
- Detailed letter from parent or guardian expressing request and need
- Educator Verification of Necessity Form **OR** income documents
  - Educator Verification of Necessity Form must be completed and signed by an educator at your high school.
    - An Educator includes a high school principal, summer school teacher, counselor or district office personnel.

## OR

- Income documentation can be any one of the following items: FEMA documentation, state or federal income tax forms/W2 form, free/reduced lunch form, proof of governmental assistance, disability, or unemployment benefits. **Please black out your SSN information on all forms.**
- Mail all documents to NSHSS Headquarters

Mark the outside of your envelope with "FULL FEE WAIVER REQUEST" and mail it to:

NSHSS Headquarters  
1930 North Druid Hills Road  
Atlanta, GA 30319

# Full Fee Waiver Request Form

To be completed by Prospective Member

## Student Information:

First Name: _____ Last Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____
High School Name: _____
Confirmation Code: _____
<input type="checkbox"/> I would like to apply for a full fee waiver and have included all the necessary documentation for consideration.
<b>Submit the following documents postmarked by or on your original deadline on membership confirmation card. (Please check each box accordingly – This Checklist ensures you are submitting all required information)</b>
<input type="checkbox"/> Detailed letter from parent or guardian expressing request and need
<input type="checkbox"/> NSHSS Full Fee Waiver Request Form (this form)
<input type="checkbox"/> Confirmation card filled out completely and accurately – <b>If you don't have a confirmation card, please call 866-343-1800 (M-F, 8a-5p EST) or email <a href="mailto:information@nshss.org">information@nshss.org</a> to have one sent to you via email.</b>
<input type="checkbox"/> Educator Verification of Necessity Form must be completed and signed by an Educator at your high school <b>OR</b> Income documents which can include any one of the following: FEMA documentation, state or federal income tax forms/W2 form, free/reduced lunch form, proof of government assistance, disability, unemployment benefits, or copy of parents' last paycheck stub. <b>Please black out any SSN information on all forms.</b>
Student Signature: _____ Date: _____

**IMPORTANT NOTE:** To receive a full fee waiver, all documents must be submitted together in a single envelope and received at NSHSS Headquarters. We cannot track items submitted separately, so the package will be considered incomplete. Please review your submission carefully before moving forward with either mailing or emailing the packet.

# Educator Verification of Necessity Form

(\*All fields must be completed and signed by an Educator in your school district)

## Student Information (to be completed by the student)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Confirmation Code: \_\_\_\_\_

Members must be a student in high school and must meet ANY ONE of the criteria:

- 3.5 Cumulative GPA (4.0 Scale) or higher (or equivalent such as 88 on a 100- point scale)
- 1280 SAT score or higher (new exam 2016) \*
- 1150 PSAT score or higher (new exam 2016) \*
- 26 ACT score or higher
- Score 4 or higher on any AP exam
- Total combined IB test scores of 40 or higher
- Top 10% rank in class

Please verify your eligibility by placing one of the criteria above in the GPA field of the confirmation card.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Educator Information (all fields must be completed and signed by an educator at your high school)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

School Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

*I certify that that the student meets the criteria for membership in NSHSS and is in need of a full fee waiver. The above information is true and correct according to my knowledge.*

Educator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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